

Edwards-Knox Central School
Board of Education
Regular Meeting
August 13, 2019

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 6:04 p.m. by President Stacia Kroniser on August 13, 2019 at the Edwards-Knox Central School Library.

The meeting opened with the Pledge of Allegiance.

Members of the Board of Education present were: Lynn Coller, Jennifer Hotaling, Stacia Kroniser, Derek LaPoint, Tom O'Brien and Todd Wells. Also present were: Erin Woods, Amy Sykes, Lura Hughes, Nicole Ashley, Andrew Peryer, Jacob Yaeger, Jennifer Clary and Brandi Graham.

Mrs. Sykes introduced Andrew Peryer, PK-12 Music Teacher candidate. Mr. Peryer is a current student of the Crane School of Music at Potsdam and will be finishing his student teaching prior to his anticipated start here in December of this year. Mrs. Sykes noted Mr. Peryer's involvement with the Holiday Concert last year.

Mrs. Sykes also introduced Jacob Yaeger, Business and Marketing Teacher candidate. Mr. Yaeger is an current Admissions Counselor for SUNY Canton. Mr. Yaeger stated he is looking forward to working with students here at E-K.

Summer Recreation Presentation: Mrs. Hughes invited Mrs. Clary to discuss the Summer Recreation Program as part of the principals' report. Mrs. Clary discussed the summer activities from the program including, pool time, crafts, games, presentations from the Sheriff's office and the Russell Fire Department. Off campus trips to Gotham's Farm and the Cranberry beach were also enjoyed. Mrs. Clary noted that there were 25 students each day on average with three E-K student counselors and two E-K student lifeguards. Mrs. Clary would like to look into the possibility of extending the hours of the program to allow more off campus trips.

Board Member Discussion Items: Discussion was had regarding swimming pool temperature.

RESOLUTION: A motion was made by Derek LaPoint, seconded by Tom O'Brien to approve the Minutes Organizational Meeting minutes of July 9, 2019.
7/9/19

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

The Board reviewed the warrants on file in the business office, recommended for payment by the Claims Auditor and asked clarification questions regarding the payments.

RESOLUTION: A motion was made by Lynn Coller, seconded by Todd Wells to accept the Claims Auditor reports dated July 10, 2019, July 24, 2019 and August 7, 2019, as presented and on file in the Business Office.
Claims Auditor Reports

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Tom O'Brien to approve the Treasurer's Report
Treasurer's Report
6/30/19

General Fund: \$619,929.47
General Fund Class: \$2,239,039.84
School Lunch Checking: \$5,345.95
Federal Fund Checking: \$11,814.76
Trust & Agency Checking: \$179,948.71
Payroll Checking: \$5,704.82
Class Retirement Contribution Reserve Fund: \$1,220,029.70
Class Workers Comp Reserve Fund: \$409,804.40

Class Debt Service Fund: \$331,220.64
Class Insurance Reserve Fund: \$38,703.64
Class Employees Benefit Reserve Fund: \$607,962.24
Class Unemployment Reserve Fund: \$296,059.60
Class Capital Fund: \$786.68
Class Expendable Fund: \$83,639.76
Class Non-expendable Fund: \$122,946.42
Class Capital Money Market Fund: \$363,719.33
Scholarship Fund NBT: \$11.93

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Lynn Coller to accept the Reserve Fund Plan Report, as presented and as on file in the Business Office.
Fund
Plan Rpt.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Derek LaPoint, Whereas Tax Roll & Levy the Board of Education has been authorized by the voters at the Annual School Meeting to raise, for the current budget of the 2019-2020 school year, a sum not to exceed \$16,111,022; Therefore be it resolved, that the Board will hold taxes to a 1.50% tax increase and set the tax levy for the 2019-2020 school year at \$1,985,312 and fix the equalized tax rate by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Town of:	Assessed Value	Equal. Rate %	Tax Rates
Canton	1,018,823	99.00	9.818325
Clare	1,049,476	3.01	322.928284
Edwards	53,130,278	87.50	11.106114
Fine	3,525,044	81.00	12.000174
Hermon	2,467,398	89.00	10.921507
Pierrepont	11,846,076	87.50	11.108733
Russell	60,878,199	70.00	13.885916

and be it hereby directed that the tax warrant of this board duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 3, 2019 and end October 31, 2019 giving the tax warrant an effective period of fifty-nine days at the expiration of which time the tax collector shall make an accounting in writing to the Board; and it is further directed that the delinquent tax penalties shall be fixed as follows: 1st month free period, 2nd month interest of two percent added, 3rd month or fraction thereof, interest of 3 percent added. Be it additionally resolved as follows: To the Collector of the Edwards-Knox Central School District, Town of Edwards, Russell, Pierrepont, Hermon, Fine, Clare and Canton, County of St. Lawrence, New York State. You are hereby commanded: 1. To give notice and start collection on September 3, 2019 (In accordance with the provisions of Section 1322 of the Real Property Tax Law). 2. To give notice that tax collection will end on October 31, 2019. 3. To collect taxes in the sum of \$1,985,312. in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law. 4. To make no changes or alterations in the tax roll or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law. 5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provision of Sections 540 and 544 of the Real Property Tax Law. 6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such

sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district. 7. To issue press-numbered receipts only on forms provided by the school district in acknowledgment of receipts of payment of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law. 8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property tax. The warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrants all expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, Sub. - 2 of the Real Property Tax Law.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve the tax
Tax Roll roll correction as reported by the St. Lawrence County Real Property Tax Service Agency
Refund and to issue a refund of taxes paid in the amount of \$94.78, as presented and as on file
2018-19 in the Business Office.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Jennifer Hotaling to approve the
Tax Roll tax roll correction as reported by the St. Lawrence County Real Property Tax Service
Omitted Agency and to add the omitted tax, without interest, to the 2019-2020 tax roll in the
Tax amount of \$139.13, as presented and as on file in the Business Office.
2018-19

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Tom O'Brien to award the bid
Award contract for wood chips for the 2019-2020 school year to Baillie Lumber Company out of
Bid Boonville, NY in the amount of \$49.00 per ton, as presented and as on file in the
Wood Business Office.
Chips

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Todd Wells to approve the
School Professional Services Agreement with Claxton-Hepburn Medical Center providing
Physician Bailey Airoldi, PA-C with Supervising Physician Jose Megna, M.D., to act as the School
2019-20 Physician for the 2019-2020 school year, as presented and as on file in the Business
Office.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Derek LaPoint to approve C-F a merger with Clifton-Fine Central School for the 2019-2020 school year, for the purpose Merger of Girls' Varsity Soccer, at no expense to the district.
Girls'
Var. Soccer

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Jennifer Hotaling to declare Declare 22 books as obsolete, as presented.
Obsolete
Books

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Derek LaPoint to approve 1st Read the first reading of Policy #7511 - Immunization of Students, as presented.
Policy
#7511

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve the Amended second reading and the adoption of Policy #7220 - Graduation Options/Early Graduation/ 2nd Read Accelerated Programs, as amended and as presented.
& Adopt
Policy
#7220

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Jennifer Hotaling to appoint 19-2020 Erin Woods - Superintendent of Schools, Amy Sykes - High School Principal and Lura APPR Hughes - Elementary Principal as certified APPR Lead Evaluators for the 2019-2020 Evaluator school year.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Todd Wells to approve the 2nd Mtg. second Board of Education meeting scheduled for August 27, 2019 and to begin at August 5:00 P.M.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Lynn Coller to approve the 19-2020 Coaching Handbook, Extracurricular Handbook, High School Handbook, Faculty Hndbks Handbook, Code of Conduct and Summary of the Code of Conduct for the 2019-2020 school year, as presented and as on file in the Main Office.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

Ms. Woods noted the athletic meetings scheduled for tomorrow with the coaches, parents and athletes. The meetings will review expectations for coaches and athletes.

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Derek LaPoint to approve PD Plan the Professional Development Plan for the 2019-2020 school year, as presented 2019-20 and as on file in the District Office.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

The board discussed the custom board retreat dinner scheduled for August 27, 2019. The board of education meeting will be held at 5 p.m. with a 5:30 p.m. dinner and retreat to follow.

A thank you card from retiree Marcia White was passed around to all board members. All present noted how great of a teacher Mrs. White was and that she will be missed by staff and students.

Administrative Reports:

Mrs. Sykes discussed the regents results and noted that she is extremely proud of our students and staff as we are consistently above the New York State average.

Ms. Woods noted that both Ms. Hughes and Mrs. Sykes offer high opportunities for our students and staff, trying to foster to students individual interests. Ms. Woods also noted the picnic that was held for the summer staff.

RESOLUTION: A motion was made by Derek LaPoint, seconded by Lynn Coller to enter into Enter Exec. executive session at 7:11 p.m. for discussion of:
Session

- ☐ e. collective negotiations pursuant to article fourteen of the civil service law;
- ☐ f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☐ g. the preparation, grading or administration of examinations; and
- ☐ i. CSE/CPSE
- ☐ j. to discuss matters made exempt under federal law, the Family Educational Rights and Privacy Act (FERPA).

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

The Board reentered regular session at 7:35 p.m.

RESOLUTION: A motion was made by Derek LaPoint, seconded by Tom O'Brien to approve the 2019-20 following substitutes for the 2019-2020 school year:
Subs.

Teacher/Support Staff: Kevin Albern, Nancy Barker, Jordan Bechore, James Buckley, Elizabeth Burke, Rebeca Butler, Terry Coller, Kacee French, Marcus Frisbee, Emma-Lee Gotham, Paige Gravett, Dorna Hathaway, Fred LaPoint, Margie LaPoint, Deborah Lee, Carla Marschat, Danielle Peake, Natalie Pitcher, Laura Reid, Diane Rice, Shammie Robinson, Susan Smith, Aubrey Snell, Chrystal Snell, Christine Thompson, Sheri Towne, Tesia Tresidder, Courtney Trudeau and Samantha Willard
Cafeteria: Elaine Archer, Carla Marschat, Aubrey Snell and Chrystal Snell
Bus Driver: Caleb Fuller, Greg Given, Richard Knox, Lyle McEathron and Moe Shippee
Bus Monitor: Dorna Hathaway and Joni Tresidder
Lifeguard: Tomorrah Averill, Caleb Fuller, Emma-Lee Gotham, Leeann Gotham, Andrea Heller, Cheyenne Ouelette, Justin Scott, Zachary Scott, Patty Taylor, Amanda Tresidder, Ethen White and Morghan White.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Lynn Coller to approve long Appoint term substitute, certified teacher, James Buckley at a the Step 1 salary daily base rate Buckley of \$222.51 effective on the 6th day from commencement on September 4, 2019 and Long through November 8, 2019.
Term Sub

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Tom O'Brien to approve and accept the resignation of Nicholas Tate, with regret, from the position of PK-12 Music Teacher, effective August 31, 2019.

Resign
Tate
Music

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Lynn Coller to approve and accept the resignation of Nicholas Elkin, with regret, from the position of PK-12 Physical Education Teacher, effective August 31, 2019.

Resign
Elkin
PE

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve and accept the resignation of Amanda Tresidder, with regret, from the position of Chief Information Officer, effective September 8, 2019.

Resign
Tresidder
CIO

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Tom O'Brien to approve and accept the resignation of Lori Brewer, with regret, from the position of Girls' Modified Soccer Coach for the 2019-2020 school year.

Resign
Brewer
Coach

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Tom O'Brien to approve and accept the resignation of Andrea Heller, with regret, from the position of Community Schools Site Coordinator and Lifeguard, effective at the close of business on August 27, 2019.

Resign
Heller
Comm.
Site Coord./
Lifeguard

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Lynn Coller to approve and accept the resignation of Nicole LaPlante, with regret, from the position of LPN and Part Time Teacher Assistant, effective at the close of business on August 23, 2019.

Resign
LaPlante
LPN/TA

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Todd Wells, upon the recommendation of the Superintendent of Schools, to approve the appointment of Andrew Peryer and is hereby conditionally appointed to the position of teacher in the PK-12 Music tenure area for a probationary period of four (4) years, to commence December 16, 2019 and to end December 16, 2023. Eligibility for tenure at the end of the probationary period is dependent on Andrew Peryer receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite overall ratings in the final year. The prorated salary during the first year of this appointment will be paid at a Step 1 salary of \$44,502.00 effective December 16, 2019 and at a per diem base rate of \$222.51 for August 28, 2019 and August 29, 2019.

Appoint
Peryer
Music
Teacher

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Jennifer Hotaling, upon the recommendation of the Superintendent of Schools, to approve the appointment of Jacob Yaeger and is hereby conditionally appointed to the position of teacher in the Business and Marketing tenure area for a probationary period of four (4) years, to commence September 1, 2019 and to end September 1, 2023. Eligibility for tenure the end of the probationary period is dependent on Jacob Yaeger receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite overall ratings in the final year. The prorated salary during the first year of this appointment will be paid at a Step 1 salary of \$44,502.00 effective September 1, 2019 and at a per diem base rate of \$222.51 for August 28, 2019 and August 29, 2019.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Todd Wells to appoint Tracey Burke as the Girls' Modified Soccer Coach for the 2019/2020 school year, as recommended by the Superintendent of Schools.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Lynn Coller to approve the CSE programs recommended by the CSE for students #1808 and #1948.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

ADJOURN: A motion was made by Tom O'Brien, seconded by Jennifer Hotaling to adjourn the meeting at 7:44 p.m.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent	Wells - Yes
White - Absent			Motion Carried

Respectfully Submitted,

Brandi Graham
Board Clerk